

SUPPLIERS' GUIDE TO SSIP REGISTRATION

04 JULY 2017

Purpose

The purpose of this guide is to answer some of the questions suppliers may ask about the Safety Schemes in Procurement Forum (SSIP) and how it will work for them.

Definitions

Supplier – any business or individual who is offering to provide a service or services to a buyer.

Buyer – any individual or organisation purchasing the services of a supplier.

An organisation can be both a supplier and buyer.

Buyers will define what suppliers they want to register with an SSIP member scheme. In some circumstances supplier registration is not always suitable. For example, a training provider visiting a buyer's office to deliver a training programme, a recruitment agency providing staff, a practice delivering consultancy services at a buyer's office or a company delivering stationery.

How does a supplier register with an SSIP member scheme?

1. The supplier is told they must register with a specific scheme.

Often the supplier is told to register with the buyer's preferred scheme. However, a supplier registered with another scheme can seek registration with the buyer's preferred scheme on the basis of "deemed to satisfy" through SSIP.

2. The supplier is free to choose the scheme they want to be registered with.

A buyer might choose to instruct their suppliers to register with any SSIP member scheme. This gives the supplier the freedom of choice as to which they feel provides best value for them. This being the case, the supplier should visit the SSIP schemes' web sites and decide which is for them. They should select based on things like assessment and registration fees, the buyer's use of a particular scheme or whether the scheme covers their particular duty holder role such as Contractor or Designer.

3. The supplier is already registered with another SSIP member scheme.

A supplier wanting registration with another SSIP scheme may, in some circumstances, be registered under the "deemed to satisfy" agreement. Acceptance will depend on various factors. For example, they are compliant but the scheme does not include assessment of the Contractor or Designer duty holder. The duty holder's roles assessed by each scheme are described in the Table of Equivalences within Appendix 1.

4. The supplier is invited to complete an assessment by a non-SSIP member.

One of the challenges SSIP faces is the need to educate buyers.

This will take time but we need to convince buyers that they can place faith in a current compliant assessment completed by an SSIP member scheme and that this substitutes the need for them to complete a stage 1 assessment. Suppliers can help by advising these non SSIP buyers of their compliance by providing a copy of their certificate and asking that buyer to visit our web site to seek more information about SSIP.

How long is a compliant SSIP member registration valid?

The validity period for each SSIP member is 1 year. Acceptance under a “deemed to satisfy” depends on when the original assessment was completed and how much validity remains.

How long does registration take?

Again, this varies from scheme to scheme. You will need to get this information from each scheme.

What are the assessment and registration costs?

These vary from one scheme to another and can usually be found through the scheme’s web site. If you are already registered compliant with another SSIP scheme member and you meet the qualifications needed for a “deemed to satisfy” registration, you will not have to pay a full assessment fee.

How long does an assessment take?

Again, this varies from scheme to scheme and is dependent on the supplier providing everything needed for the assessment. Typically schemes will try to complete their initial assessment within ten working days.

Do I have to provide extra information to be registered with a scheme?

Yes, you may have to. There are two circumstances in which extra information is needed. Some of the schemes gather additional data for use by their buyers. This might include financial data for example. Some schemes may need extra health and safety questions to be answered and evidence provided to meet buyers’ specific needs.

APPENDIX 1: TABLE OF EQUIVALENCES

NO	NAME OF SCHEME	CONSTRUCTION CONTRACTOR	PRINCIPAL CONTRACTOR	PRINCIPAL DESIGNER	DESIGNER	GROUP	NON-CONSTRUCTION
1	Contractors Health and Safety Scheme (CHAS)	✓	✓	✓	✓	✓	✓
2	National House-Building Council (NHBC) SAFEMARK	✓	✓	✓	✓	✓	NA
3	EXOR H&S QUALIFIED (OPERATED BY SANTIA ACCREDITATION)	✓	✓	✓	✓	✓	✓
4	Safety Management Advisory Services (SMAS) (WORKSAFE SCHEME)	✓	✓	✓	✓	✓	✓
5	Altius CDMComply	✓	✓	✓	✓	NA	NA
6	Eurosafe UK	✓	✓	✓	✓	NA	✓
7	British Constructional Steelwork Association (BCSA)	✓	NA	NA	✓	✓	NA
8	Association for Project Safety (APS) CORPORATE MEMBERSHIP	✓	NA	✓	✓	NA	NA
9	The BESA Health & Safety Assessment	✓	✓	NA	NA	✓	NA
10	British Standards Institute (BSI) (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓
11	NQA (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓
12	Laing O'Rourke Group Services (LOR) CONTRACTORS HSE ASSESSMENT SCHEME	✓	NA	NA	✓	NA	NA
13	Alcumus SafeContractor (OPERATED BY SANTIA ACCREDITATION)	✓	✓	✓	✓	✓	✓
14	Exova BM TRADA (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓
15	DNV Certification (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓
16	D W Health and Safety	✓	✓	NA	✓	NA	NA
17	Lloyd's Register Quality Assurance (LRQA) (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓
18	SGS Systems & Services Certification Services (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓

NO	NAME OF SCHEME	CONSTRUCTION CONTRACTOR	PRINCIPAL CONTRACTOR	PRINCIPAL DESIGNER	DESIGNER	GROUP	NON-CONSTRUCTION
19	Alcumus ISOQAR (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓
20	Safe-T-Cert (OPERATED BY CONSTRUCTION EMPLOYERS FEDERATION)	✓	✓	NA	✓	NA	NA
21	National Association of Shopfitters (NAS)	✓	✓	NA	✓	✓	NA
22	NASSH	✓	✓	NA	NA	✓	✓
23	MSL Safepartner	✓	✓	NA	NA	NA	✓
24	Greenlight Safety Assessment Scheme	✓	✓	✓	NA	NA	✓
25	AJA Registrars (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓
26	CQMS Safety-Scheme	✓	✓	✓	✓	✓	✓
28	The Health and Safety Assessment Scheme (HSAS)	✓	✓	✓	✓	NA	NA
29	IMS International (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓
30	Acclaim Accreditation	✓	✓	✓	✓	NA	NA
31	Worksafe - OPERATED BY BM TRADA	✓	✓	NA	✓	NA	NA
32	Avetta formerly known as PICS Manual Audit	✓	✓	✓	✓	✓	
33	ACM Limited (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓
34	ARB Approved Contractor Scheme - OPERATED BY ARBORICULTURAL ASSOCIATION	✓	NA	NA	NA	NA	✓
35	Bureau Veritas Certification UK Ltd	✓	✓	✓	✓	✓	✓
36	NSAI (Ireland) (ONE WAY DEEMED TO SATISFY ARRANGEMENT) OHSAS 18001 CERTIFICATION ONLY (INAB ACCREDITED – UKAS EQUIVALENT)	✓	✓	✓	✓	NA	✓
37	Intertek Certification Limited (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓
38	URS Certification Limited (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓

NO	NAME OF SCHEME	CONSTRUCTION CONTRACTOR	PRINCIPAL CONTRACTOR	PRINCIPAL DESIGNER	DESIGNER	GROUP	NON-CONSTRUCTION
39	Ocean Certification Limited (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓
40	ERM Certification & Verification Services (UNTIL 8 MARCH 2017)* (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓
41	ACS Registrars (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓
42	The British Assessment Bureau Limited (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓
43	DQS UK Limited (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (DAKKS ACCREDITED –UKAS EQUIVALENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	✓	✓
44	Alcumus SM & MS ContractorPlus (UNTIL 3/10/2016)*	✓	✓	✓	✓	✓	✓
45	FASET Membership Audit	✓	NA	NA	NA	NA	NA
46	Achilles BuildingConfidence (UNTIL 19/9/2016)* (LEVELS 3, 4, 5)	✓	✓	✓	✓	✓	✓
47	DAS Certification Ltd	✓	✓	✓	✓	✓	✓
48	Certification International (UK) Ltd (UNTIL 15/11/2016)*	✓	✓	✓	✓	✓	✓
49	Steel Construction Certification Scheme (UNTIL 8/2/2017)*	✓	✓	✓	✓	✓	✓
50	Principal Approved Suppliers Scheme – PASS (OPERATED BY PRINCIPAL SAFETY)	✓	✓	✓	✓	NA	✓
51	Advanced Certification Limited (ONE WAY DEEMED TO SATISFY ARRANGEMENT) (OHSAS 18001 CERTIFICATION ONLY)	✓	✓	✓	✓	NA	✓
52	Capabiliteez Ltd	✓	✓	NA	NA	NA	✓

Key: ✓ Audit outcome was SSIP Forum Deem to Satisfy achieved;
 NA Not applicable as the audit scope did not include category

* **Certificates issued after this date will no longer be eligible for Deem to Satisfy (DTS) by other members of SSIP. For the avoidance of doubt, a relevant and compliant certificate issued up to and including this date remains valid for SSIP DTS.**